

ACRL-LA Annual Business Meeting

Meeting virtual via Zoom

Wednesday, August 23, 2023

10:00 am – 10:34 am

Attendance

Executive Board in Attendance: Daniel DuPont, Michael Holt, Rebecca Kelley, Megan Lowe, Jeanne Pavy, and Zack Stein

Executive Board Absent: Laurie Gaillard

Total number of attendees (including board members): 20

Minutes:

1. Welcome

- a. Megan called the meeting to order at 10:02 a.m.

2. Approve minutes from April 14, 2023 meeting

- a. Daniel motioned to approve and Michael seconded; minutes approved unanimously.

3. Approval of agenda

- a. Michael motioned to approve and Jeanne seconded; agenda approved unanimously.

4. Introduction of New Officers and Executive Board

- a. President (outgoing) and now Past President and continuing as editor of *Codex* – Megan Lowe
- b. New President – Michael Holt
- c. Treasurer (outgoing) and New Vice President/President Elect – Daniel Dupont (also Chair of Bylaws Committee)
- d. New Treasurer – Hannah White
- e. Laurie Gaillard – continuing as Webmaster
- f. Jeanne Pavy – continuing as Secretary
- g. Past President (outgoing) – Rebecca Kelley
- h. Zack Stein – Awards Committee Chair

5. Reports/Debriefs

- a. Webcast (Megan Lowe)
 - i. May ACRL webcast on ChatGPT and AI was well attended
- b. Treasurer (Daniel Dupont)
 - i. This year our balance increased by \$432.63 from \$6,132.37 in August 2022 to \$6,565 in August 2023. This includes a PayPal balance transfer of \$379.25.
 - ii. Credits include *Codex* quarterly royalty checks (~\$100-\$125), which are now deposited directly.
 - iii. Debits include:
 - Hostgator website fee (\$287.64) – every three years, paid 05/2023
 - GoDaddy website fee (\$63.51) – every three years, paid 04/2021

- State annual report filing (\$10) – annually, paid 07/2023
 - Federal tax filing fee (\$40) – annually, paid 09/2022
 - National Library Week Awards (\$200) –paid 05/2023
 - Summer Research Forum not held this year so those awards were not given (normally ~\$440)
- c. Membership (Jeanne Pavy)
 - i. We extended our membership year through 2023 for anyone who signed up starting last September.
 - ii. We are at 102 members as of today.
 - iii. Will plan to do a drive for 2024 starting later this semester.
 - d. By-laws (Daniel Dupont)
 - i. The bylaws were updated recently but no changes made this past year. We will be working on some changes for the coming year.
 - e. Awards (Zack Stein)
 - i. Gave two awards for National Library Week: Library Professional Award (Amanda Jones, Live Oak Middle School) and Library Support Staff Award (Angie Estes, Sims Memorial Southeastern Louisiana University). Each awardee received a free year of membership in ACRL-LA and \$100.
 - ii. If we host the Summer Research Forum in 2024 we will plan to have awards for that event. We could also consider offering National Library Week awards again (if we have sufficient funding).
 - f. Website (Laurie Gaillard)
 - i. Nothing to report – everything functioning normally
 - g. *Codex* (Megan Lowe)
 - i. Megan is working on the current issue, which should be coming out in the next week or so.

6. Special Thanks

- a. Megan thanked the Executive Board for serving during a somewhat tumultuous term, and especially thanked Rebecca Kelley for helping to guide us through the year as Past President.

7. General discussion/Q&A

- a. Daniel invited members to volunteer if they are interested in getting involved by being on committees.
- b. Megan encouraged members to use the ACRL-LA listserv to discuss professional issues or to reach out and engage with colleagues.
- c. In response to a question about how funds are spent, Danny explained that ACRL funds go toward website hosting and other fees, awards, and sometimes for stipends for speakers. We could also use it to cater an in-person meeting, for example.
- d. There was also a question about how often the Executive Board meets. Megan clarified that it depends on what's going on. Last year we met 5 times. Danny invited members to bring issues to the Executive Board for consideration.

- e. Somone asked about the purpose of ACRL-LA and Megan responded that ACRL-LA exists to provide professional development for academic librarians in the state and serves as a forum for academic librarians to support each other and exchange ideas.
- f. Hannah suggested we consider participating in Open Education Week this March. Megan responded positively but noted that we need involvement from the membership since the Exec Board can't be responsible for all activities of the organization. She encouraged everyone to share ideas like this.

Meeting adjourned at 10:34 am.

Respectfully submitted by:
Jeanne Pavy
8/25/2023