

ACRL-LA Executive Board, Committee Chairs, & Liaisons

Meeting virtual via Zoom

Friday, September 16, 2022

8:30 am – 9:30 am

Attendance: Daniel Dupont, Laurie Gaillard, Rebecca Kelley, Megan Lowe, Jeanne Pavy, Zack Stein

Absent: Michael Holt

Minutes:

1. Welcome
 - a. Megan called the meeting to order at 8:35 a.m.
2. Approve minutes from August 12 meeting
 - a. Minutes were emailed by Sarah in August & resent by Jeanne on September 12.
 - b. Danny motioned to approve, Rebecca seconded; minutes approved unanimously
3. Ad Hoc Committees, Chair for 2022-23
 - a. Summer Research Forum
 - i. We will invite someone from last year's committee to chair – Megan will contact them
 - ii. Rebecca suggested at least one person from Exec Board be on the committee (might be President or Vice President – Megan will check bylaws on this)
4. Approve Liaison Appointments
 - a. LLA Liaison – Megan will check with current liaison (Marty Miller) to see if she wants to continue
 - b. SLIS Liaison – In the past Rebecca had contacted the LSU SLIS liaison librarian and specific SLIS faculty (Dr. Barry or Dr. Benoit) to identify a possible student member to serve in this role. Rebecca will try to identify who the LSU liaison librarian is and Megan will contact SLIS faculty
 - c. Legislative Liaison – ideally someone active at state or national level; big topics include book bans, equity, funding for libraries. Megan will send out a call for volunteers.
5. Membership Drive for 2022-2023
 - a. Timeline and duties
 - i. Membership drive timing in September is somewhat problematic in that new officers have just come on board September 1st and this is a very busy time in the academic calendar. Consider moving the membership year/membership drive to late spring or summer, perhaps combining with publicity and registration for Research Forum.
 - ii. We get one free list from national ACRL each year, which is the source of most of the membership, though it misses some people who don't have their ALA membership settings to allow communication of their identity to us. Some people send separate proof to show they are national members. We had been using funding from national ACRL to purchase additional lists but this funding

might end. Some state chapters require all members to pay for membership in the state chapter, regardless of national membership.

- iii. Rebecca elaborated on the other benefits of national ACRL – two free webcasts and the opportunity to have national ACRL speaker speak at your chapter (we have not used this last benefit but could consider doing so).
 - b. Approve new Membership Committee members -- Debbie Huntington (NSU) and Dustin Dirickson (DCC)
 - i. Motion by Danny seconded by Laurie; approved unanimously
 - ii. Jeanne will share the news with the new committee members and copy Megan
6. Update on *Codex*
- a. Zack will provide brief write-up about awards
 - b. President or Vice-President of ACRL-LA could write a column (Megan might just do an initial one, since she also writes the Editor's column); Rebecca noted the column will highlight connection between *Codex* and the chapter; consider inviting members to propose additional column(s) to write (such as the one that Elizabeth Batte wrote on OER while she was here)
 - c. Currently published twice per year; Megan proposed publishing once a year (in the fall) to be more consistent in size and timeliness of publication; could publish research forum content as a proceedings (give authors time to change their presentation into a paper). The Board agreed that there will be a spring 2023 issue of *Codex* but starting in fall 2023 it will be published annually.
7. Discuss ACRL Live webcasts
- a. No new slate of webcasts yet (will revisit at a future meeting):
<https://www.ala.org/acrl/conferences/elearning/webcasts>
8. Other business
- a. Danny will send Treasurer's report for inclusion in the minutes.
 - b. Danny scanned docs from Treasurer's binder, enabling OCR for searchability and redacting account numbers. They are now in the Google drive.
 - c. One of the recent awardees wanted to donate award money to charity but ended up mailing it back to ACRL-LA; Danny is trying to cancel it without incurring a fee but also suggested we identify a charity that we can send money to if this happens again.
 - d. Nominations for Bylaws Committee:
 - i. Abigail Desoto McCoy (LSUS)
 - ii. Caitlin Cooper (Delgado)
 - iii. Katie Trevino (Delgado and State Museum)
 - iv. Laurie moved and Jeanne seconded to accept the members
 - e. Changing passwords
 - i. Jeanne will put the Google and Yahoo passwords in the Google drive document. Danny will double check the list in Google to ensure that only the current Exec Board has access.
9. Deliverables for next meeting
- a. Corrected agenda will be sent
 - b. Contact last year's forum committee to identify a volunteer to serve as chair

- c. Consult bylaws to determine who (vp or pres) will be Exec board rep on the forum committee
- d. Reach out to SLIS faculty to help identify a possible liaison
- e. Contact Marty about continuing as LLA liaison
- f. Solicit volunteer(s) for legislative liaison from discussion list
- g. Contact new Membership committee appointees
- h. Contact new Bylaws committee members
- i. Megan will share with Bylaws committee some things to work on (including making forum committee a standing committee)
- j. *Codex* will become once a year starting fall 2023
- k. Danny and Jeanne will coordinate changing the passwords
- l. Next meeting on either October 21st or October 28th – Megan will send email out
- m. Laurie will add new committee members to website once the members are notified (Laurie will be copied on the email informing the new members)
- n. Danny moved to adjourn, Jeanne seconded

Meeting adjourned at 9:44 a.m.

Respectfully submitted by:

Jeanne Pavy

09/21/2022